



Head Teacher: Gillian Powe
Deputy Head Teacher: Joe Emissah

Monday 12th September 2022

Dear Parents / Carers Class 3RT,

I am writing to tell you that sadly Miss Tatum is unable to be at work for a number of weeks due to her personal circumstances. I am sure you join me in sending our best wishes to her during this time.

Fortunately, I have been able to arrange for a very experienced teacher to take over her role for the rest of term one. Her name is Miss Cooke and I know you will give her a warm welcome. I am pleased to say that Ms Robinson is returning to school from the beginning of term 2 and will join us for Parents' Evening the week before the holiday so that she can meet you all.

I believe the children will have the smoothest possible experience during this unfortunate hand over time. The class as a whole is very flexible and friendly, so I am sure they will settle to the new situation quickly.

Thank you for all your support.

Yours sincerely,

A handwritten signature in black ink that reads "G. Powe".

Gillian Powe
Head Teacher

