

Bishop Road Primary School

Bishop Road, Bristol BS7 8LS



Head Teacher: Gillian Powe

Deputy Head Teacher: Joe Emissah

Tuesday 26th April

RK and RU Arrangements – Thursday 5th May

Dear Parents / Carers,

As many of you will be aware, Bishop Road School is used as a polling station for the local community, and we are required to make our facilities available for this purpose on Thursday 5th May. In order to minimise the disruption to the running of the school, the front Reception classrooms, currently used by RK and RU, will be used for the polling station, with entrance and exit via the gates to the Reception playground on Bishop Road.

As a result, it will be necessary to temporarily move classes RK and RU to the Paul Dirac Centre on the school field on Thursday 5th May. Two Reception classes were based at the Paul Dirac Centre during the polling day last year and this worked very well for the children and staff as a temporary arrangement.

Drop-off and Collection

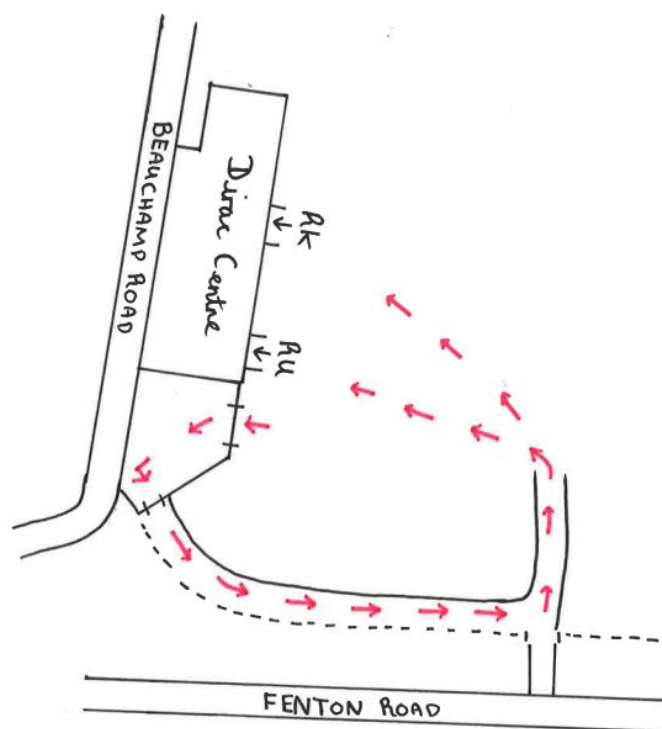
On Thursday 5th May, please bring your child directly to the Paul Dirac Centre. This is accessed via the alleyway and gate on Fenton Road. This gate should also be used for collection at the end of the school day. In order to support families who may also have to drop off siblings at the main school site on these days, the drop-off and collection timings will be temporarily adjusted just for classes RK and RU on these days.

Thursday 5 th May	RK and RU	Main school site * (for siblings)
Drop-off window	8:50am–9:05am	8:35am to 8:50am
Collection time	3:15	3:30

*Main school site timings as usual.

There will be a one-way system in place at the school field to support a calm entrance and exit to and from the Dirac Centre. Please see the map at the top of the next page. Members of staff will be on hand at the beginning and end of the day to support this process and clear signage will be erected.





During the day

Other than the slight changes to the start and end times to the day, children in RK and RU will follow their regular timetable. This includes PE on the Thursday, with the sessions taking place on the school field. Break times will also take place on the field.

Lunch

Children having a packed lunch should bring one in as usual. Due to the school kitchens being situated at the main school site, it will not be possible to provide hot meals on this day for children who would normally have a school meal. A packed lunch will be provided for all children who were due to have a school meal and this will be delivered to the Paul Dirac Centre so that the children can eat together as usual. This will not affect your existing meal patterns.

Toilets

There are plenty of toilets at the Paul Dirac Centre which are suitable for Reception-aged children.

Thank you for your support.

Yours sincerely,

Joe Emissah
Deputy Head Teacher

