



Head Teacher: Gillian Powe
Deputy Head Teacher: Joe Emissah

Thursday 7th October 2021

Dear Parents / Carers,

Parents' Evening Appointments

I am writing to confirm the details of our Parents' Evening, which will take place in-person in your child's classroom during the final week of term. We are using the online booking system that we introduced last year.

Appointments last 10 minutes and take place at following times:

- 4– 8pm Monday 18th September
- 4 –6pm Tuesday 19th September

The booking system is open from **6pm Friday 8th October and will close at midday Wednesday 13th October**. Teachers are unable to make additional appointments outside of the allocated session times.

Please visit <https://bishoproad.schoolcloud.co.uk/> to book your appointments. (A short guide on how to log in and make appointments is attached this letter.) If you do not have access to the internet, please call the school office who will be happy to add appointments on your behalf.

Please wear a face covering when you are inside the school. When you enter the classroom, the teacher will indicate whether they would prefer you to continue to wear your facemask or are happy for you to remove it. Similarly, please indicate your preference to the teachers in return.

I hope these appointments support your child's learning and development this term.

Yours sincerely,

Joe Emissah
Deputy Head Teacher

