



Head Teacher: Gillian Powe
Deputy Head Teacher: Joe Emissah

Thursday 7th October 2021

Dear Parents / Carers,

1T Parents' Evening Appointments

I am writing to confirm the details of 1T Parents' Evening, which, due to personal circumstances, **will be taking place via Zoom for class 1T only.**

We are using the online booking system that we introduced last year. After booking your appointment, the Zoom invitation for families in class 1T will be emailed to you on Friday 15th October. To ensure smooth running on the day we are asking parents to **log into the meeting 5 minutes before the scheduled appointment start time.** The appointments last for 10 minutes.

Please note, 1T appointments are on the following days, which differ from some other classes:

- 4– 6pm Tuesday 19th October
- 4 –8pm Wednesday 20th October

The booking system is open for 1T families from **5:30pm Friday 8th October and will close at midday Wednesday 13th October.** Teachers are unable to make additional appointments outside of the allocated session times.

Please visit <https://bishoproad.schoolcloud.co.uk/> to book your appointments. (A short guide on how to log in and make appointments is attached this letter.) If you do not have access to the internet, please call the school office who will be happy to add appointments on your behalf.

I hope these appointments support your child's learning and development this term.

Yours sincerely,

Joe Emissah
Deputy Head Teacher

