

Bishop Road Primary School  
Bishop Road, Bristol BS7 8LS



Head Teacher: Gillian Powe  
Deputy Head Teacher: Joe Emissah

Tuesday 15<sup>th</sup> June 2021

Dear Parents and Carers,

We have been pleased to see children continuing to enjoy the school dinners provided by our new catering partner, Pabulum. We have received many positive comments about the meals and are looking forward to seeing the menu and offer continue to develop in the future.

At the present time, a number of dinner accounts are in arrears despite reminders being sent by the school office. **We would ask all parents and carers to check your account is in credit and pay any outstanding monies by Friday 25<sup>th</sup> June.** I would like to clarify the protocol in terms of school meal patterns and payments, drawing your attention specifically to point 3 below. **All school meals must be paid for in advance.**

1. School meals are charged at £2.25 per meal and the minimum payment on account is £22.50, providing for 10 meals over 2 weeks, or more if school meals are not taken every day.
2. Near the end of each term, parents are given the opportunity to set a new school meal pattern for the following term.
3. All accounts must remain in credit in order for us to provide your child with a school meal.
4. If your child's account is found to be in arrears, we will notify you and request you bring in a packed lunch, but will not provide school meals until funds are received.

We recommend payments are made termly in advance to reflect the pattern set, or given the minimum payment required of £22.50, for 10 meals in advance. The expectation is that you check your child's account regularly to ensure that it remains in credit.

I want to thank you for your understanding, as we look forward to developing our menus and hopefully a return to enjoying lunch in our halls again in the future.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Joe Emissah'.

Joe Emissah  
Deputy Head Teacher

