

# Bishop Road Primary School

Bishop Road, Bristol BS7 8LS



**Head Teacher: Gillian Powe**

Deputy Head Teacher: Joe Emissah

Monday 28<sup>th</sup> September 2020

Dear Parents / Carers,

## Parents' Evening Appointments

I am writing to confirm the details of our Parents' Evening during the next two weeks of term. We have introduced an easy to use online appointment booking system. This allows parents and carers to choose their own appointment times. We are confident this will be an improvement to the previous system. Appointments will be held virtually over Zoom and will last 10 minutes. The Zoom invitation will be emailed to you on the Thursday prior to your appointment. To ensure smooth running on the day we are asking parents to log into the meeting 5 minutes before the scheduled appointment start time.

Appointment times are between 3.45pm and 6pm on the following days:

Date	Year group
Monday 5 <sup>th</sup> Tuesday 6 <sup>th</sup> Thursday 8 <sup>th</sup>	Year 1, Year 3 & Year 5
Monday 12 <sup>th</sup> Tuesday 13 <sup>th</sup> Thursday 15 <sup>th</sup>	Reception, Year 2, Year 4 & Year 6

The booking system is open from 6pm today and will close at 6pm Wednesday 30<sup>th</sup> September. Teachers are unable to make additional appointments outside of the allocated session times.

Please visit <https://bishoproad.schoolcloud.co.uk/> to book your appointments. (A short guide on how to log in and make appointments is attached this letter.) If you do not have access to the internet, please call the school office who will be happy to add appointments on your behalf.

I hope these appointments support your child's learning and development this term.

Yours sincerely,

Joe Emissah  
Deputy Head Teacher

