

**Bishop Road Primary School
Governing Body**

Chair: Mr Mark Worsley
Vice Chair: Ms Lorraine Woodward

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Head Teacher: Mrs Gillian Powe
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FULL GOVERNING BODY MEETING – TERM 4
Held in the Silverthorne Building meeting room on Thursday 22 March at 6.15pm

DRAFT MINUTES

PRESENT: Lorraine Woodward (Acting Chair) (LW) Thomas Barr (TB)
Gillian Powe (Head Teacher) (GP) Cedric Sanguignol (CS)
Joe Emissah (Deputy Head Teacher) (JE) Dara Ely (DE)
The meeting was John St Leger (JSL) Sarah Gillingham (SG)
noted to be quorate Kathie Auton (KA) George Hutchinson (GH)
Brooke Storer-Church (BSC)

ITEM	MINUTE	ACTION
1	Welcome & Apologies for Absence	
	Apologies were received from Mark Worsley, Kate Head and Liang-Fong Wong	
2	Attendance & Business/Pecuniary Interests Register	
	The register was circulated and signed by all present.	
3	Approval of Minutes of Last Full Governing Body Meeting (FGBM) Held on 23 November 2017	
	The Minutes were agreed and signed as a correct record, with an amendment to the section on uniform hijab.	
4	Matters Arising	
	1. Governing Body Development Plan This was discussed and it was agreed that updates to include Learning Walks, attendance of briefings, Teaching & Learning committee briefings would be added	KJ
	It was noted that Uniform needs to be added to the next FBH&S committee agenda	KJ
	Letter to Schools Forum – it was reported noted that this was never noted as correspondence to the forum, however this matter has been superseded by events.	
	Governors' photos– not yet complete. GH to progress.	GH



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5	Re-election of Governors	
	<p>Co-opted governors Lorraine Woodward, Dara Ely and Kathie Auton all confirmed they wished to stand for re-election. SG proposed and BSC seconded their nomination, they were re-elected by unanimous vote for an additional term to 28/3/20.</p>	
6	Head Teacher's Report & SDP Update	
	<p>GP resumed her report.</p> <p>The snow closure was discussed, the main considerations were staff and pupil safety, temperature in classrooms, whether ancillary staff could get to work. Governors agreed with the approach taken.</p> <p>Governors discussed the use of Sports Premium funding and the limitations on its spend. Agreed that some funding should be spent on sports kit next financial year.</p> <p>Governors questioned admissions data – GP reported the school is almost full, most leavers leave due to parents moving out of area. There is a waiting list in some year groups.</p> <p>Governors asked about links with universities, GP reported the school has developed good links with Bath Spa University and UWE – GP and Leif Overment visit to talk to trainees, and co-ordinate visits to publicise the school as a place to work. One new recruit this year as a result. School are also trying to develop links with Exeter.</p> <p>Governors asked about swimming – this is now only Year 5 and 6, for ease of management. A letter was sent out to parents to notify.</p>	
7	SEF and SDP	
	<p>SEF not changed this term – to be discussed at next meeting.</p> <p><u>SDP</u></p> <p>Reading Conversations - GP reported that the Reading Festival was very successful.</p> <p>The Art of Painting – new approach to painting this year with a training day for teachers and new materials – really positive feedback so far. Good quality paints also increase the children's enjoyment.</p> <p>Pen Print and Presentation – the move to cursive handwriting was debated. Feedback is positive, spelling has improved, good progression can be seen with writing. All agreed positive decision.</p> <p>New Horizons – Parental careers visits were discussed in detail, governors felt this was a very positive move as it helps pupils know what skills they need to focus on when they go to secondary school. KA raised governors' desire to target a wide breadth of careers when planning parental careers visits, as discussed at Teaching and Learning committee. Governors also flagged the need for a good gender balance.</p>	
8	Feedback from Governors Learning Walk	
	<p>Governors fed back that the Learning Walk on Meteorology had been very impressive, teachers' dedication came through and it was clear that a lot of work had gone into it. They asked that their thanks be passed on to teachers. Governors like the unique topics the school chooses as these spark children's interest.</p> <p>GP highlighted the importance of big topics and associated precise terms for assisting children's language and expanding horizons. The use of an associated fancy-dress day was discussed, governors agreed it was positive and better than having fancy dress for World Book Day.</p>	

